



National Camp Accreditation Standards Application for Leave No Trace Courses

Risk Management Workshop

July 2024



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Learning Objectives

- *Describe the use of outdoor program to reach the aims of Scouting*
- *Use the National Standards for Council High Adventure Bases and Trek Programs*
- *State the reasons for assessment of Trek Programs*





Outdoor Program

The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

How does outdoor program support the mission of the BSA?



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NCAP Standards

- The purpose of the camp standards are to:
 - Promote the health, safety, and well-being of every camper, leader, visitor, and staff member while participating in a BSA-accredited camp
 - Guide councils so that each camper and leader obtains a quality program consistent with the BSA brand.



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Key NCAP Standards for Level 2 Courses

- PS-218 Trek Programs
- PS-219 Trek Programs: Pre-Trek
- PS-220 Trek Programs: Planning
- PS-221 Trek Programs: Equipment
- SQ-410 Trek Leadership and Activity Staff
- Other Applicable Standards (PD-107, PD-108, PD-110, HS-501, HS-510, HS-511, FS-601, FS-602, FA-702, FA-713, AO-805, AO-807, AO-808)





Responsibility for Standards

- Host Council
 - Short Term Camp Administrator
 - Course Planning Team
 - Lead Instructor
- High Adventure Base
 - Base Leadership
 - Lead Instructor





NCAP Applicability

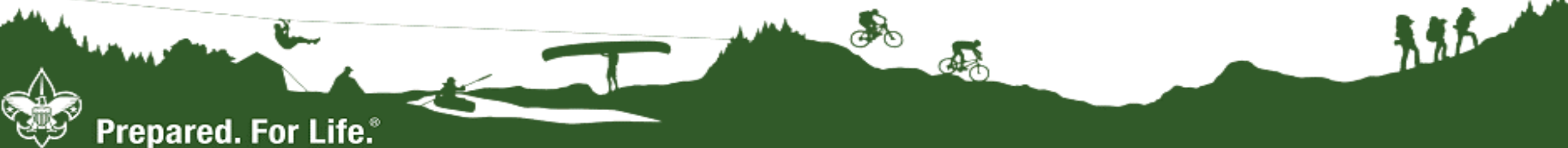
- Short Term Camp – National training courses are subject to the short-term camp requirements, regardless of format or duration.
- Trek Program – Council organized overnight program of at least two consecutive nights in duration involving participants moving from place to place under camp supervision
- Adventure Program – any program lasting two consecutive nights with the same or substantially the same group





Host Council Responsibilities

- Designate a Short Term Camp Administrator
- Local Council Authorization and Assessment Declaration
 - Review itinerary and visit each site
 - Council Committee review
 - Location(s)
 - Program design
 - Activities
 - Health and safety
 - Risk management
 - Review legal requirements if not on BSA property





Host Council Responsibilities

- Council Health Supervisor
 - Defines role of
 - Camp Health Officer
 - Camp Staff
 - Defines equipment needs
 - Defines expectations and scope of care
 - What is permissible to treat in camp
 - What must EMS be called for



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Staff Requirements

- Short Term Camp Administrator
 - 21+
 - Completed STCA Training
- *Camp Health Officer
 - Physician, Physician Assistant, or Nurse Practitioner
 - Nurse (RN, LPN, LVN)
 - Paramedic or EMT
- Course Coordinator
 - *Lead Instructor
 - 21+
 - Wilderness First Aid
 - NCS Trek Leader or equivalence
 - Skills and Knowledge for course format
 - Co-Instructor
 - 18+





Planning Requirements

- Must Meet Youth Protection Guidelines
- Facility
 - Fire extinguishers
 - Smoke detectors
 - 1 toilet per 15 participants
 - Safe drinking water
- Risk Management Plan
- Fire Protection Plan





Planning Requirements

Safekeeping of medical records

Administration of medication

First Aid Kit

- Supplies necessary for activities of course
- Bloodborne pathogen protection
- Marked with large red cross or otherwise easily identifiable
- Easily located and accessible



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Pre Course Communication

Course staff must provide participants with the following information:

- Risk Advisory specific to the course
- Conditioning, experience, and training required for success
- List of personal equipment required
- Medication must be in original container or labeled





Planning Requirements

Risk Management Plan must address

- Lost or missing persons
- Extreme weather conditions
- Fire
- Communicable diseases
- Hazardous materials exposure
- Dangerous encounters with wildlife
- Intrusions (including active shooters)
- Natural and manmade hazards
- Equipment limited to authorized personnel/safety procedures
- Contact info for utility shut off





Level 2 Course Requirements

The Lead Instructor is responsible for implementing the program and supervising the course staff and program activities in accordance with approved policies



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Level 2 Course Requirements - Medical

- Course staff maintains medical logs of all injuries and medication
- Incidents beyond scout rendered first aid reported via Riskonnect
- Camp Health officer
 - Present for camp set up and opening
 - Conducts medical screening
 - Must be on call at all times during the course
 - Supports Lead Instructor in the event of catastrophic injury
 - Reviews first aid logs with Lead Instructor
 - Provides logs to ERM committee post course





Level 2 Course Requirements - Logistics

- Trek itinerary and contact info for participants provided to base of operations
- Master map maintained at base of operations
- Camp fuel carried in proper containers
 - Safety Data Sheets (SDS) for all chemicals with HAZMAT instructions
 - SDS stored with base of operations
- Adequate food storage
- Disposal of food waste and refuse





Level 2 Course Requirements – Ops & Training

- Participants complete a pre trek skills assessment
- Pre trek orientation
 - Safety regulations
 - First aid, health, sanitation, and hygiene
 - Environmental impacts
 - Location of and access to medical assistance
 - Environmental safety precautions (terrain, weather, wildlife, plants)
 - Food storage
- Emergency drill conducted within 24 hours of course start



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Level 2 Course Requirements – Ops & Training

- All participants receive training on:
 - Map and compass or GPS navigation
 - Water treatment
 - Use of camp stoves
 - Use of specialized equipment
- Equipment shakedown conducted prior to departure



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Level 2 Course Requirements – Program

- Safety rule of four
- Buddy system
- Program specific
 - Aquatics
 - Horseback Riding
 - Bike trek



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Reflection

1. What is the purpose of NCAP standards?
2. Where can NCAP standards be found?
3. What type of camp is a LNT Level 2 course?
4. Who is responsible for ensuring camp standards are met?





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Sources:

BSA National Camp School Trek Leader Training

Scouting.org

National Camp Accreditation Program, National Camp Standards



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